

Frankfort Chamber of Commerce  
123 Kansas Street, Frankfort, IL 60423  
(815) 469-3356 · Fax (815) 469-4352  
E-mail: Info@FrankfortChamber.com



Sponsored by  
Frankfort Chamber of Commerce

**Frankfort Fall Festival 2019 Theme: Starfest- "It's Out of This World!"  
Parade Contract for SUNDAY, SEPTEMBER 1, 2019**

Thank you for your interest in participating in the 2019 Frankfort Fall Festival Parade! Please note we are modifying our application process this year to include the submission of this signed application/contract by all interested participants. All applicants are subject to approval. If your application is accepted, you will be forwarded specific information regarding your placement in the parade, under separate cover, at a date closer to the event.

**FINAL SUBMISSION DATE FOR THIS APPLICATION/CONTRACT: FRIDAY 8/9/19**  
**ABSOLUTELY NO APPLICATIONS WILL BE CONSIDERED OR ACCEPTED AFTER THIS DATE**

**APPLICATION INFORMATION**

Parade contact person: \_\_\_\_\_

Address of contact person: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

To assist Parade announcers in describing your entry, please complete the following:

Name of business/organization: \_\_\_\_\_

Town located: \_\_\_\_\_ Chamber member: \_\_\_ Y \_\_\_ N # of yrs. In business \_\_\_\_\_

Will you have music? \_\_\_ Y \_\_\_ N If yes, please describe (ex. Live, recorded, style of music, etc.):  
\_\_\_\_\_

Describe your organization/business in detail (history, services, etc., **3-4 sentences or bullet points**):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please "X" ALL applicable:

Float:	Decorated Vehicle:	Marching Unit:	Equestrian:
Antique Vehicle:	Special Vehicle:	Walking Entry:	
Political:	Republican:	Democrat:	

Maximum number of participants in above entry: \_\_\_\_\_ (Maximum number specified is subject to approval and limit will be enforced)

**Costs: Chamber members: FREE**

**Non-chamber members: \$125**

Payment Method: \_\_\_\_\_ Certified Check \_\_\_\_\_ Money Order \_\_\_\_\_ Visa \_\_\_\_\_ Mastercard (payment info must match credit card info exactly)

First Name on card: \_\_\_\_\_ Last Name on card: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Credit card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CSV code: \_\_\_\_\_

Check #: \_\_\_\_\_ Please make checks payable to Frankfort Chamber of Commerce and mail/drop off this form to the Frankfort Chamber 123 Kansas St. Frankfort, IL 60423 or email it to: [office@frankfortchamber.com](mailto:office@frankfortchamber.com)

**ALL APPLICATIONS DUE BY 8/9/19 - NO EXCEPTIONS**

**Parade Rules & Guidelines: Please sign below**

- The parade will step off promptly at 12:55 pm
- The Village of Frankfort and Fire Department may exercise authority to veto any aspect of the parade they feel poses an unreasonable risk of injury or danger to the public.
- All routines must be performed with the float and participants keeping parade pace.
- For everyone's safety, no participant may stop the parade to perform at the Reviewing Stand or along the route
- Drivers of motorized vehicles must comply with all traffic laws and will refrain from excessive accelerations, wheelies and burn-outs. All vehicles must be clean and in good running condition. Vehicles that do not meet these standards are subject to removal from the parade line-up.
- Frequent getting on and off of moving vehicles is not allowed.
- All walking entrants must keep the parade pace, Please do not stop or visit along parade route.
- For safety of the children and all guests, candy or other items **MUST** be handed out by walkers.
- Candy and other items may **not** be thrown from floats into the crowd.
- All candy must be distributed at the curb (not on the street)
- Each entry is limited to a maximum of 2 vehicles due to space restrictions (with exception of Car Club)
- 13' maximum height restriction for all entries
- Each entry is limited to the number of participants specified on the application information
- No paper flyers may be distributed
- All entrants are responsible for disposing of any garbage in designated containers and keeping parade area free of litter
- Animals in parade **MUST**:
  - Be listed on entry application
  - Have updated vaccinations and be in good medical health
  - Be able to cope with crowds and other animals
  - Be controlled at all times and on a leash
  - Be cleaned up after. Please bring appropriate supplies for this
- The Frankfort Fire Department parking lot and surrounding property may not, under any circumstances, be used for pick-up at the end of the parade. This directive comes specifically from the fire department to prevent problems in the case of emergency calls
- Any "no shows" or unexcused cancellations made within 24 hours of parade will be barred from parade entry for 2 subsequent years.
- All entrants will be respectful at all times, of volunteers, staff, and other guests and participants of parade, and abide by instructions set forth by volunteers and staff.
- This contract constitutes an agreement between the Frankfort Chamber of Commerce and the Parade participant(s).
- Failure to follow the above rules & guidelines will result in immediate expulsion from the parade and may subject the participant to be barred from future parade entry for 2 subsequent years pending recommendation and review by the Fall Festival Chairperson and the Frankfort Chamber Board of Directors

I have read this Frankfort Fall Festival Contract and agree that I and all members in my parade entry will adhere to all rules noted above, and that the Frankfort Chamber staff and volunteers reserve the right to pull any entry from the parade due to space limitations, content of the entry, or inappropriate behavior by any participant.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Questions: Please call the Frankfort Chamber at 815-469-3356 Fax: 815-469-4352

[www.frankfortfallfestival.info](http://www.frankfortfallfestival.info) [www.frankfortchamber.com](http://www.frankfortchamber.com)